

MINUTES  
UNOFFICIAL COPY

REGULAR OPEN MEETING  
OF THE BOARD OF EDUCATION

DATE: MONDAY, JUNE 17, 2024  
TIME: 7:00 P.M.  
2023-2024-22

PLACE: ADMINISTRATION BUILDING  
1881 DEER PARK AVENUE  
DEER PARK, NY 11729

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MEMBERS PRESENT: Mrs. Donna Marie Elliott, President  
Mrs. Kristine Rosales, Vice President  
Mr. Al Centamore  
Ms. Donna Gulli Grunseich  
Mr. Anthony Henkel  
Mr. Jerry D. Jean-Pierre

STAFF PRESENT: Mr. James Cummings, Superintendent  
Ms. Marguerite Jimenez, Asst. Superintendent  
Ms. Alicia Konecny, Asst. Superintendent  
Mr. Dennis O'Brien, Attorney  
Ms. Lisa Brennan, District Clerk

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Jean-Pierre, the Board of Education adjourned for an Executive Session to discuss a personnel matter. The Board of Education reconvened at 8:00 p.m. into an open session and continued with the pledge of allegiance and a moment of silence was held for Matthew Castagna, 2001 DP Graduate and Mr. Keating, former teacher.

**APPROVAL OF MINUTES**

Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education made the necessary corrections and moved for the approval of the Minutes from the Open meeting on May 30, 2024.

**NEW BUSINESS:**

**2024-2025 CSE/CPSE PARENT MEMBERS**

*Upon a motion by Mrs. Rosales, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the following list be used for parent members for the 2024-2025 school year:

Lori Reutzel	Domenica Tchinnis
Sandra Haas	Melissa Palma
Kristin Colquhoun	

**SECOND  
READING  
AND**

**APPROVAL –  
POLICIES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Centamore, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and will be placed in the Board of Education policy book:

- #1500 – Public Use of School Facilities
- #1500-E1 Youth Sports Group AED Supplement
- # 5252 – Student Activities Funds Management
- # 5252-R – Student Activities Funds Management Regulation

**NYS  
COMPTROLLER’S  
AUDIT &  
CORRECTION  
ACTION PLAN**

*Upon a motion by Mrs. Rosales, seconded by Mr. Jean-Pierre, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve the Comptroller’s Audit and the Corrective Action Plan for the ***Fuel and Vehicle Inventory*** for the audit period of July 1, 2021 – October 31, 2022.

**ACCEPTANCE  
OF MONETARY  
DONATION  
TO JFK**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education approve a donation of \$16.60 from Box Tops for Education that will be donated into the JFK Spirit Account.

**FUND  
BALANCE  
PROJECTION  
AND  
TRANSFER  
TO RESERVES**

*Upon a motion by Mr. Centamore, seconded by Mr. Henkel, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education hereby approves the transfer of excess fund balance from the 2023-2024 fiscal year to the following revenues: ***Retirement Contribution, Retirement Contribution Sub Fund (TRS Reserve), Workers Compensation, Unemployment Insurance and Employee Benefit Accrued Liability*** in an amount not to exceed \$1,500,000 each and to the ***Capital Reserve*** in an amount not to exceed \$5,000,000.

**APPROVAL**  
**OF**  
**SCHEDULES**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Rosales, the Board of Education unanimously approved the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Brandon Rainone**  
District Wide  
Position:Custodian  
Salary/Step: \$50,690.63 Step 1  
Effective Date(s): 3/25/2024  
Custodial Aide to Custodian, Salary prorated @ \$13,647.48

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Rony Desir**  
Transportation  
Position:School Bus Driver  
Salary/Step: \$28.75/hr  
Effective Date(s): 6/3/2024

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Matthew Garcett**  
District Wide  
Position:Per Diem Substitute Custodian  
Salary/Step: \$16/hr  
Effective Date(s): 5/29/2024

**Dylan Phillips**  
Transportation  
Position:Per-Diem Substitute Transportation Aide  
Salary/Step: \$16/hr  
Effective Date(s): 6/3/2024

**Robert Vecchio**  
Deer Park High School  
Position:Per Diem Substitute Security Guard  
Salary/Step: \$16/hr  
Effective Date(s): 6/5/2024

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Sean Cannon**  
Transportation  
Position:School Bus Driver  
Salary/Step:  
Effective Date(s): 6/30/2024  
Resignation

**Joseph Korsiak**  
District Wide  
Position:Permanent Substitute Custodian  
Salary/Step:  
Effective Date(s): 6/7/2024  
Resignation. No outstanding obligation to the district

**Cameron Ringel**  
Deer Park High School  
Position:Lifeguard  
Salary/Step:  
Effective Date(s): 5/22/2024  
Resignation. No outstanding obligation to the district

**James Shinnick**  
Transportation  
Position:School Bus Driver  
Salary/Step:  
Effective Date(s): 6/30/2024  
Resignation

**Leonard Van Essendelft**  
Memorial  
Position:Duplicating Machine Operator I  
Salary/Step:  
Effective Date(s): 7/5/2024  
Resignation

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Josephine Calder**  
Robert Frost Middle School  
Position:6 hr. Non-Instructional Aide  
Salary/Step:  
Effective Date(s): 5/17/2024 - 6/30/2024  
Intermittent LOA (FMLA)

**Laura Dudley**  
District Office  
Position:Office Assistant  
Salary/Step:  
Effective Date(s): 6/4/2024 - 6/20/2024  
Paid Medical LOA (FMLA)

**Dennis McNeil**  
John Quincy Adams School  
Position:Custodian  
Salary/Step:  
Effective Date(s): 5/20/2024 - 6/14/2024  
Extension of Unpaid LOA (FMLA) (6/10-6/14)

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**Colleen Lopacki**  
Robert Frost Middle School  
Position:School Nurse  
Salary/Step: No Change  
Effective Date(s): 9/1/2024  
Transfer from OLG to RF

**Brandon Rainone**  
John F Kennedy Intermediate School  
Position:Custodian  
Salary/Step: No Change  
Effective Date(s): 6/5/2024  
Transfer from DW to JFK

**INSTRUCTIONAL**

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS  
(Instructional)**

**Emma Grzybowski**  
John Quincy Adams School  
Position:Elementary Leave Replacement Teacher  
Salary/Step: \$65,052 MA Step 1  
Effective Date(s): 9/1/2024 - 6/30/2025

**SCHEDULE -- N --PROBATIONARY TEACHER (Instructional) \***

**Sean Kelly**  
Deer Park High School  
Position:Probationary Physical Education Teacher  
Salary/Step: \$65,052 MA Step 1  
Effective Date(s): 9/1/2024 - 8/31/2028

**Marissa Snider**  
May Moore School  
Position:Probationary Elementary Teacher  
Salary/Step: \$65,052 MA Step 1  
Effective Date(s): 9/1/2024 - 8/31/2028

**Cassandra Stucklen**  
Robert Frost Middle School  
Position:Probationary Physical Education Teacher  
Salary/Step: \$65,052 MA Step 1  
Effective Date(s): 9/1/2024 - 8/31/2028

**Rebecca Yackel**  
Deer Park High School  
Position:Probationary Art Teacher  
Salary/Step: \$60,852 BA Step 2  
Effective Date(s): 9/1/2024 - 8/31/2028

\*Except to the extent required by the applicable provisions of Education Law 2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building administrator shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or administrator receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Sara Amon**  
Deer Park High School  
Position:Math Teacher  
Salary/Step:  
Effective Date(s): 5/29/2024 - 6/30/2024  
Change of LOA dates; Paid Maternity LOA (FMLA)

**Lynn D'Angeli**  
May Moore School  
Position:Reading Teacher  
Salary/Step:  
Effective Date(s): 6/3/2024 - 6/14/2024  
Unpaid Medical LOA (FMLA)

**Joanne Frias**  
Robert Frost Middle School  
Position:Teaching Assistant  
Salary/Step:  
Effective Date(s): 4/5/2024 - 6/26/2024  
Extension of Unpaid Medical LOA (FMLA) (6/10-6/26)

**Kerri Held**  
 Deer Park High School  
 Position: Math Teacher  
 Salary/Step:  
 Effective Date(s): 6/6/2024 - 6/13/2024  
 Paid Medical LOA (FMLA)

**Beth McCourt**  
 Deer Park High School  
 Position: English Teacher  
 Salary/Step:  
 Effective Date(s): 4/18/2024 - 6/7/2024  
 Extension of paid LOA (FMLA) 6/4 - 6/7

**Lisa Richmond**  
 John Quincy Adams School  
 Position: School Psychologist  
 Salary/Step:  
 Effective Date(s): 9/1/2024 - 10/4/2024  
 Unpaid Maternity (FMLA)

**Sara Watkin-Fox**  
 Robert Frost Middle School  
 Position: Music Teacher  
 Salary/Step:  
 Effective Date(s): 5/29/2024 - 6/30/2024  
 Paid Medical LOA (FMLA)

**SCHEDULE 24/BP-869 - SCHEDULE OF BILLS PAYABLE**

General	# 54	5/31/2024
General	# 58	6/30/2024
Federal	# 31	5/31/2024
Capital	# 17	5/31/2024
School Lunch	# 24	5/31/2024
Workers' Comp.	Daily Check Register	5/28/2024
Workers' Comp.	Daily Check Register	5/29/2024
Workers' Comp.	Daily Check Register	5/31/2024
Workers' Comp.	Daily Check Register	6/5/2024

**SCHEDULE D – BID AWARDS**

**Bids for Bid No. BDP24-004 Athletic Equipment and Supplies were received and opened at 11:00 AM on May 2, 2024.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendors:

- |                         |   |
|-------------------------|---|
| All American Sportswear | BSN Sports, LLC                         |
| Game One                | Laux Sports LLC dba Laux Sporting Goods |
| MFAC, LLC               | Pioneer Manufacturing Company           |
| Pyramid School Products | Riddell                                 |
| Scholastic Sports Sales | School Health Corp.                     |
| Varsity Spirit          | 1 Vendor Non Responsive                 |

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Homeyer, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

All American Sportswear	BSN Sports, LLC
Game One	Laux Sports LLC dba Laux Sporting Goods
MFAC, LLC	Pioneer Manufacturing Company
Pyramid School Products	Riddell
Scholastic Sports Sales	School Health Corp
Varsity Spirit	

**Bids for Bid # BDP24-005 Bus and Automotive Replacement Parts were received and opened at 11:00 AM on May 15, 2024.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendors:

Advance Auto Parts  
Nesco Bus Maintenance, Inc.  
Parts Authority, LLC  
Neopart Transit

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Homeyer, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Advance Auto Parts  
Nesco Bus Maintenance, Inc.  
Parts Authority, LLC  
Neopart Transit

**Bids for Bid # BDP24-007 Food Service Management Company were received and opened at 11:00 am on June 4, 2024.**

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at [www.BidnetDirect.com](http://www.BidnetDirect.com).

Bids were received from the following vendor:

Whitsons Culinary Group	\$1,638,654.5520
Aramark Educational Services, LLC	\$1,369,970.4100

Present at bid opening: Concetta Bertelle, Purchasing Agent, Eileen Homeyer, Recorder and Marguerite Jimenez, Assistant Superintendent for Business & Operations. Vendors present were Grace Maschinski and Barbara Stabile from Aramark Educational Services, LLC and Rick Cenicola and Christine Kunmann from Whitsons Culinary Group.

It is recommended that the bid be awarded to the following vendor as the lowest responsive, responsible bidder meeting specifications:

Aramark Educational Services, LLC	\$1,369,970.41
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# **SCHEDULE 24-E-491 - EXPLANATION OF BUDGETARY TRANSFERS**

#T37

## **SCHEDULES 24-F-459 - CONTRACT REPORT**

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Admin	G	Sams B.C. Nurseries	Bid No. BDP21-007 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP21-007 2024-2025 Award Sheet
Admin	G	Long Island Cauliflower Association	Bid No. BDP22-012 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-012 2024-2025 Award Sheet
Admin	G	SiteOne Landscape Supply LLC	Bid No. BDP22-012 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-012 2024-2025 Award Sheet
Admin	G	Affordable Cesspool Sewer & Drain Service Inc.	Bid No. BDP22-006 Cesspool Cleaning and Tank Pumping - Maintenance, Service and Repair	7/1/2024-6/30/2025	See Bid No. BDP22-006 2024-2025 Award Sheet
Admin	G	Eddie's Ultimate Truck, Auto & Bus Repair	Bid No. BDP20-004 Bus, Auto Fleet Inspection, Preventive Maintenance and Repair Renewal	7/1/2024-6/30/2025	\$300,450.38 and all additional work not included in the maintenance fee will be billed at \$70 per hour
Admin	G	Blick Art Materials LLC	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Early Childhood LLC DBA Discount School Supply	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Kaplan Early Learning Company	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Lakeshore Learning Materials	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Quill Corporation	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Really Good Stuff	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	S & S Worldwide	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	School Specialty, Inc.	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Reladyne Northeast LLC	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	G	Grade A Petroleum	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	G	Lubenet, LLC	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	F	Peter Osroff	Performance of Teacher Mentor Workshop	6/3/2024-6/30/2024	\$1,000.00



Admin	G	Peter Osroff	Performance of Teacher Mentor Workshop	8/1/2024-8/31/2024	\$1,000.00
		0			
Admin	G	Tri-State Reach, Inc.	Employee Assistance Program	7/1/2024-6/30/2025	\$18.00 per Instructional & Administrative Employee/\$0.00 per Non-Instructional Employee
Admin	G & F	Western Suffolk BOCES	Contract for Cooperative Educational Services	7/1/2024-6/30/2025	\$14,049,037.00

**SCHEDULE 6-H-24 - HOME TEACHING (regular & S/E)**  
(confidential)

**SCHEDULE 6-S-24 - SPECIAL TRANSPORTATION**  
(confidential)

**SCHEDULE 6-SE-24 - COMMITTEE RECOMMENDATIONS** (confidential)

**DISCUSSION**

- Code of Conduct & DW Safety Plan Public Hearing – no comments
- Draft 2024-2025 BOE meeting calendar – will be approved at July 9 BOE meeting
- Reorganization meeting reminder– July 9 at 6:30 p.m.
- New procedure for Warrants – will release checks after the Claims Auditor review
- Fence perimeter at the High School – looking for ways to make buildings safer and secure
- HS Pool – look to get information from architect
- Washington – TOB and attorney still working on a solution

**PUBLIC**

**BE**

**HEARD** No residents signed up to speak

**QUESTIONS/COMMENTS/CONCERNS, Board of Education**

Congratulations to new hires and have a nice summer!

At 8:30 p.m. a motion was made by Mr. Henkel, seconded by Ms. Gulli Grunseich to adjourn into an executive session to discuss a Section 3214 hearing. At 9:15 p.m. the Board entered back into open session and the following Resolution was read:

**SCHOOL**  
**DISCIPLINE**  
**APPEAL**

*Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following Resolution:*

**RESOLVED**, that the Board of Education affirms the determination of the Superintendent of Schools in connection with the school discipline appeal for the student listed in Confidential attachment "A"

**ADJOURN:**

Upon a motion by Mr. Henkel, seconded by Ms. Gulli Grunseich, the Board of Education adjourned at 9:17 p.m.



***Congratulations to the Class of 2024***  
***Have a great Summer!***